14.7. MEL INITIAL / REVISION APPROVAL CHECK LIST

OPERATOR'S DETAILS				
Air Company:	AOC N°:			
Postholder Flight Operations :				
Postholder Maintenance Operations :				
Operated Aircraft Type:	E-mail:			
A / c Registration(s):	Phone:			
MMEL Last Revision N 0 :				
MEL Last Revision N ⁰ :				
Responsible Staff:				
Reference Regulations :	Date :			

N^0	I T E M	YES	NO
1.	Is the Application Form properly filled?		
2.	Are there a cover page, Preamble, MEL Policy, Definitions, Table of Contents, List of Effective Pages, Placarding Instructions?		
3.	Is there a Statement in the Preamble stating that mandatory requirements, directives & AFM shall have precedence in case of conflict with the MEL?		
4.	Are the items listed in 3. above in line with the applicable MMEL Sections?		
5.	Are the conditions associated with inoperative equipment specified in the Remarks column? Are the Maintenance & Operations procedures identified?		
6.	Operational & Maintenance Procedures should be according to AMC 1. ORO. MLR. 105 (g) requirements.		
7.	Are the ORO. MLR. 105, GM 1. ORO. MLR. 105 (a) - General, & MEL Format, AMC 1. ORO. MLR. 105 (d) requirements is applicable for this document?		
8.	Is the MEL using a clear Scope according the AMC 1 & GM 1.ORO.MLR.105 (d)(3)		
9.	Is the MEL using a clear Purpose according the GM 2. ORO. MLR. 105 (d)(3)		
10.	Is the MEL using a clear Preamble according the AMC 1. ORO. MLR. 105 (d)(1)		
11.	Is the MEL using a clear Extent of the MEL according the AMC 2. ORO. MLR. 105 (d)(3)		
12.	Is the MEL using a clear Format according AMC 1. ORO. MLR. 105 (d)?		
13.	Is the MEL Not Less Restrictive than the MMEL?		
14.	Is the reference to foreign authorities removed where not necessary?		
15.	Is the MEL Revision Number stated on each page?		

Rev. 0 July 2017

N^0	I T E M	YES	NO			
16.	Is the MEL applicability to the Aircraft / Group of Aircraft made clear?					
17.	Have the ARM - AIR OPS PART - CAT Subpart D related MEL items been checked against to ensure compliance with these subparts for dispatch purposes?					
18.	Are the operational impacts assessed for inoperative items in view of RVSM, ETOPS, AWOPS requirements and any performance penalties?					
19.	For MEL amendment: Have the requirements on OM amendment been complied and a draft copy the Operations Manual approval page submitted together with the above?					
20.	Amendments to the MEL following Changes to the MMEL - Applicable Changes & Acceptable Timescales, is the according AMC 1.ORO.MLR.105 (c) requirements?					
21.	Is the MEL based on the MMEL that is approved by the state which issued the Type Certificate for this Aircraft upon which the ROFA Type Certificate Acceptance was granted?					
22.	Did the operator submit an MEL compliance document ?					
23.						
24.						
25.						
26.						
Comments:						
FOD Inspector ID N ⁰ & Name:						
	Pate: / / 20		_			

Rev. 0 Part **14** Page | **98**